

**Lee Facilities Committee
Minutes of Meeting of August 23, 2017**

Present Members: Deborah Schanda (Chairwoman), Dwight Barney, Scott Bugbee, Wayne Lehman, David Meeker, Mark Nelson

Visitors: Anne Tappan, John Tappan

Call to Order: At 6:35 pm

Public Comments:

Approval of Previous Minutes: Minutes of meetings held on August 8 and August 15, 2017, approved as written.

Preparation for Report to Select Board: D. Schanda distributed the Cost Comparison and Evaluation Scoring tables that will appear as appendices in the report. Following that she presented a review of the proposed report as a slide show. S. Bugbee suggested a change in the Cost Comparison table which was discussed and incorporated into the presentation. D. Schanda then presented a rehearsal of the entire report for review and timing purposes. There was general approval of the presentation but a few comments were expressed, discussed, and resolved. There was considerable discussion of the added operational costs associated with the increased square footage of the town's buildings. After considerable discussion an estimate of additional costs was made which is to be confirmed by S. Bugbee.

Renovation Walk-Through of Town Hall: D. Schanda, S. Bugbee, W. Lehman, and D. Barney of the Facilities Committee and Julie Glover and Randy Stevens conducted an evaluation of renovation needs of the Town Hall with Wayne Meador of Beidel Construction. The members of the committee expressed general approval and optimism for the renovation process. Mr. Meador had several suggestions for improving and conducting the renovation process.

Meeting Adjourned at 8:25 pm.

Submitted By _____
David Meeker